

Subject: National Association of Housing and Redevelopment Officials (NAHRO)
Executive Management and Leadership Seminar August 3-6, 2010

Background Information:

The NAHRO Executive Management and Leadership Seminar is scheduled to be held in Boise, ID, August 3-6, 2010. The Seminar will focus on providing contemporary models, affording practice and discussions that support executives and senior staff to meet today's challenges, dealing with change, developing strategic initiatives, critical thinking, and creating a culture of performance and productivity.

Recommended Action:

Approve Resolution authorizing the Executive Director to attend the NAHRO Executive Management and Leadership Seminar in Boise, ID, August 3-6, 2010.

Alternate Options:

Deny authorization for the Executive Director to attend the NAHRO Executive Management and Leadership Seminar in Boise, ID, August 3-6, 2010.

Attachments: NAHRO Executive Management and Leadership Seminar

Prepared by: Connie Henderson, Executive Assistant



NAHRO PROFESSIONAL DEVELOPMENT



Executive Management and Leadership

Management and Leadership--is there a difference? The answer is, "yes!" Executives and senior staff at times manage and at other times lead. How do you get excellent performance from your people? How do you manage the complexities of change while fulfilling the mission and vision of your housing and community development organization?

The ability to execute a variety of roles effectively is critical. Executive or senior staff often reach a fork in the road. One path requires knowing when managing people is the best choice. The other requires knowing when leading people is the path to achieving outcomes necessary for success.

Executive management positions in organizations are complex. Achieving the balance between work and people that results in a productive and satisfying organizational culture is a constant challenge. Dealing with change, motivation, and achieving agency goals are challenging responsibilities. Successful executives know they must continue to learn and grow to continually improve their organization's results.

NAHRO's Executive Management and Leadership Seminar is focused on providing contemporary models, and on affording practice and discussions that support executives and senior staff to meet today's challenges. Participants will focus on dealing with change, developing strategic initiatives, critical thinking, and creating a culture of excellent performance and productivity within their organization. The Seminar provides the opportunity for reflection, renewal, and exploration that top performing professionals acknowledge is essential to staying at the "top of their game." (2.6 CEUs)

Who Should Attend

At the executive and senior staff level, managing and leading people, processes and systems within the organization effectively is the key to a successful, productive and respected organization. The Executive Management Certification is appropriate for senior and executive staff currently managing and leading assisted housing agencies, and for those who aspire to senior and executive levels of positions viewing the assisted housing industry as a career. The Executive Management and Leadership seminar is appropriate for both new and seasoned supervisors and managers who wish to better understand the dynamics of the people- and process-improvement elements inherent in their roles and responsibilities.

Program's Purpose

The program's purpose and focus builds on the participants' experiences and expertise. It provides opportunities to heighten personal effectiveness, and to share professional critical thinking with others. Participants will explore tools and techniques that enhance their ability to professionally manage change, to

think strategically and to lead an organization and its human capital to improved levels of productivity and performance in serving their community's assisted housing needs of in the 21st century.

What You Will Learn

- Program Overview, Objectives and Expectations
- Dealing Effectively with Change and the Human Elements of Change
- Models and Techniques to Successfully Move Through Change Transitions
- Leading and Managing: Understanding the Differences
- Contemporary Vibrant Mission Statements and Why They Matter
- Board and Executive Collaboration: Creating a Vision for the Agency's Future
- How Organizational Values and Ethics Impact Culture and Reputation
- Strategic Planning: Beyond Federal Requirements, and the Benefits to the Organization
- Communication That Achieves Results, and Enhances Performance and Productivity
- Critical Keys to a Motivated Staff
- Effective Negotiations
- Critical Thinking and Causal Problem Solving that Achieves Desired Results and Goals
- Basic Principles of Quality Management, and their Benefits in Cost-Effective Management
- Community Stakeholders and Public Relations

NAHRO's NPDS Executive Management and Leadership seminar is based on proven models and techniques being used by successful managers and leaders. It employs a highly interactive format using exercises, case studies, simulations and reinforcements that address participants' preferred learning styles.

Schedule

Registration begins at 8:00 am on the first day
4-day Seminar runs daily from 8:30 am - 4:30 pm

2010 Seminars

Date	Location	Instructor	Register
Aug 3-6	Boise, ID*	Veronica Bukowski and Richard Stanton	Registration form
Oct 4-7	Greensboro, NC*	Veronica Bukowski and Richard Stanton	Registration form
Dec 6-9	San Diego, CA*	Veronica Bukowski and Richard Stanton	Registration form

*Training held at a NAHRO Training Center

Tuition

Registration Type	Early Price*	Regular Price	Last Minute Price**
NAHRO Member	\$1080	\$1120	\$1250
Non-Member	\$1480	\$1525	\$1660

*Applicable to registrations submitted up to 30 days before the seminar start date

**Applicable to registrations submitted less than 5 days before the seminar start date

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**RESOLUTION AUTHORIZING EXECUTIVE DIRECTOR
TO ATTEND NATIONAL ASSOCIATION OF HOUSING
AND REDEVELOPMENT OFFICIALS (NAHRO)
EXECUTIVE MANAGEMENT AND LEADERSHIP SEMINAR
AUGUST 3-6, 2010, BOISE, ID**

RESOLVED AND ORDERED by the Commissioners of the Housing Authority of the County of San Joaquin meeting in a Special Meeting this 29th day of July, 2010, that the Executive Director be, and she hereby is authorized to attend the NAHRO Executive Management and Leadership Seminar in Boise, ID, August 3-6, 2010, and that she be reimbursed for her expenses in accordance with the Housing Authority's Travel Policy.